PROcurement Types

Due to Türkiye’s strategic geographic location, efficient port function, food production, processing and extended logistic services, Türkiye has quickly grown as a key strategic partner for WFP global procurement – topping the list of goods & services that WFP TRCO purchases.

Supplies/services Procured
- IT Equipment
- Office Furniture
- Stationary
- Printing Services
- White Appliances
- Drinking Water
- Office Space Rental
- Communication and Internet
- Trainings
- Consultancy Services
- Translation Services
- Research Studies

Tender Announcements
- Within Turkey, Expression of Interests are announced through ungm.org. WFP has its own e-tendering system called In-Tend, and all the interested potential companies have to be registered on that system.

Required Application Materials
- Registration form where suppliers are asked for main information about the company.
- Company license, product license, and certificates.
- References, if any.
- Proof of past experiences with other NGOs, if any.
- Documents stating the capacity of the supplier.
- The audit of the past 2 years.
- Operating for at least 3 years.

Tender Criteria
- Legal Entity
- Board of directors/board of partners
- Organizational Chart
- Number of employees
- Tax plate
- Official newspaper
- Quality assurance certificates
- Maximum five references
- Proved financial capacity.
- Name of banks that dealing with.
- Annual turnover for last three years
- Latest certified financial statement
- Audited Accounts for at least the last three years.
- Tax Clearance Certificate
- Document for finalizing work
- Reference letter

FAQs

Q1. Does WFP evaluate the bid of recently established companies?
A1. No Exceptions. WFP has a strict rules and procedures that suppliers have been operating at least 3 years with having audit reports for the following past 2 years.

Q2. How to register as WFP Supplier?
A2. Email ankara.procurement@wfp.org explaining area of expertise and express interest to be registered as a vendor in WFP’s vendor list. And also, legal company documents needs to be attached to the email.

This document is meant to supplement Building Markets’ Procurement Webinar, held in partnership with WFP, in July 2024. When applying to WFP tenders, suppliers should carefully review and follow all guidance provided by the organization. For more information on Building Markets’ tender distribution and support services, please email hakmi@buildingmarkets.org and follow our Facebook page (Building Markets Turkey) for weekly updates.